

JCN

MINUTES OF THE NATIONAL MEETING

Held in Longford (Ireland), on 28 January 2013

In preparation of the 1st Transnational Workshop



The JCN project has been funded with the financial support of the Criminal Justice Programme of the European Commission. These contents are the sole responsibility of the JCN project partner institutions and can in no way be taken to reflect the views of the European Commission.

AGENDA OF THE MEETING

1. Project management and other issues arising from Florence meeting
2. Questionnaire completion (15 February 2013 deadline)
3. Information newsletter, website and project promotion actions
4. Brochure revision draft
5. Information circulation in Ireland
6. Project workplan and calendar of activities
7. Tallinn meeting 13th-16th March 2013
8. Preparation for Ireland workshop/meeting 12th-15th June 2013
9. Date of next meeting
10. Any other business.

LIST OF PARTICIPANTS IN THE MEETING

Name and Surname
Brian Dack (PS),
Tony Hickey (IPS),
Gov Ethel Gavin (IPS),
Gerry McNally (PS).

MINUTES

0. Minutes of previous meeting (November)

Reviewed and noted.

Personnel change noted: Gov Willie Conlon(IPS) is replaced by Gov Ethel Gavin (IPS).

1. Project management and other issues arising from Florence meeting

Europass CVs being completed and sent directly to Barbara Hansen as requested.

Clarification on the legal forms of the co-beneficiaries is awaited following tomorrow's project meeting in Brussels. It is currently proposed that the Irish co-beneficiary will be described as Department of Justice and Equality (The Probation Service and the Irish Prison Service) to address apparent public law definition requirements.



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2. Questionnaire completion (15 February 2013 deadline)

Completion of Prof. Dr. Dünkel's questionnaire discussed in detail and tasks for completion agreed. Gerry will assemble the final draft of the response and circulate before returning to Prof. Dr. Dünkel in mid February.

3. Information newsletter, website and project promotion actions

Brochure revision draft

Discussed and revised draft agreed, to be returned to PIXEL this week.

Information circulation in Ireland

Discussed, information on project to be included in Probation Service and IPS newsletters, reported/presented at management meetings and promoted on Service websites at the earliest opportunity.

4. Project workplan and calendar of activities

Discussed.

5. Tallinn meeting 13th-16th March 2013

Attendance at Tallinn workshop confirmed.

6. Preparation for Ireland workshop/meeting 12th-15th June 2013

Discussion on event planning and management in Dublin area.

7. Date of next meeting

25th February at 10am at IPS Longford

8. Any other business.